

FAQ - PGDBB Program

1. What is this PGDBB program? I saw the advertisement in paper about this...

PGDBB stands for "Post Graduate Program in Branch Banking", it is a one month training program that leads to a career as probationary officer in Karur Vysya Bank.

2. How do I join this program?

Admission to this program is based on an online test for 150 minutes (conducted by IPBS on (18th August, 2013) and those who clear the exam will be interviewed by a panel from IFBI and KVB separately to select those eligible for admission to this program.

In order to appear for the test ,the first step you have to walk into any IFBI / NIIT center (List of centers , phone numbers , name of contact person given at the end) and obtain an application form , program details at an application fee of Rs.500/-.

THE LAST DATE FOR SUBMITTING COMPLETED APPLICATION FORMS IS

2nd August, 2013

Please fill in the Application by hand and in CAPITAL LETTERS using a black ball pen only

3. What happens on submitting the application, what is the selection process?

As mentioned earlier the last date of submitting completed application is 2nd August, 2013. Your application will be scrutinized and if found complete in every sense - all data provided, fulfilling eligibility norms etc. - you will be intimated to visit the center to collect the admit card for IBPS online test a week before the test date which is 18th August, 2013. The intimation to come and collect the admit card will be through mail and sms as per details provided by you.

Please ensure that you prepare for the online test and appear for the test. Based on your performance in the test you will be intimated if you are selected for the next phase of selection, which is face to face interview with IFBI panel. If you are shortlisted by the IFBI panel at the end of the interview you will have to appear for another interview with the KVB panel.

The final list of candidates selected for admission to the program will be announced within 10 days of KVB interview.

We are sure you are keen to achieve success by preparing and clearing each stage of admission process. We wish you all the best.

4. What is the exam that I have to write, can you please explain that to me?

Please note clearing the IBPS online test is the first step towards success in the admission process for PGDBB program. Important points to note are

1. Institute of Banking Personnel Selection (IBPS) is an independent body created by Reserve Bank of India (RBI). IBPS conducts the Common Written Examination (CWE) for probationary officers and clerical positions in all public sector banks. IFBI and KVB have engaged IBPS for conducting the online admission test for PGDBB.
2. The exam is on the 18th of August, 2013
3. As it is an online test, familiarity with keyboard and mouse is important. Therefore you are advised to practice online sample tests provided by IFBI in the website link www.ifbi.com/icet

The sections of your online test will be as follows

S.No	Topics	No. of Questions	Max Marks	Total Time
1	Numerical Ability	50	50	150 minutes
2	Reasoning Ability	50	50	
3	English Comprehension	50	25	
4	General Awareness	50	50	
5	Computer Awareness	50	50	

We strongly recommend that you make intense preparation for the examination. This would mean that spending at least 3 hours of practice in each section is necessary. In order to facilitate we suggest you visit the mentioned link www.ifbi.com/icet

5. Which are the IBPS examination centers in Tamilnadu?

The examination will be conducted in 5 centers across Tamilnadu. You can choose the closest location. IBPS examination center are as follows

- a. Chennai
- b. Coimbatore
- c. Madurai
- d. Tiruchirappali
- e. Thanjavur

6. Is the job assured on completion of the course?

IFBI has an exclusive tie up with KVB for this initiative. Any candidate who is selected for admission to the PGDBB program will get employment in KVB as Assistant Manager (Officer - Scale 1 cadre). to this extent, the PGDBB program comes with an placement assurance of placement in KVB. However there are certain conditions to be fulfilled by you for getting into employment with KVB namely :-

- I. 60% marks in every subject of the PGDBB program
- II. 90% attendance in the program
- III. Active participation, cooperation, adherence to academic and administrative guidelines and display of positive attitude.

7. What is the designation that I will be offered in the bank?

The designation is ASSISTANT MANAGER the scale in which you will be employed is Officer in Scale 1 cadre.

8. What will be my compensation when I join the bank?

The bank follows IBA (Indian Bankers Association) norms in fixing employee compensation. Post six months you will be at a package of 5 lakhs per annum (approx.), although in the first six months your package will be as below

SERVICE PERIOD	ELIGIBLE SALARY & OTHER BENEFITS PER MONTH	REMARKS
For the first 3 months of probation(training period)	Rs.14,500(starting basic pay)only	Not eligible for any allowance or other benefits
For the subsequent 3 months of probation(training period)	Rs.14,500 + DA	Not eligible for other allowances / benefits
From the Seventh month of your probation onwards	Rs.14,500 + DA + Eligible allowances depending upon the place of posting as per bank rules , approx. Rs.34,480	Eligible for Casual leave , Medical leave , Privilege leave as per Bank Rules

Reimbursement of program fee by Karur Vysya Bank

In order to complete the admission process and enroll for the Post Graduate Diploma in Branch Banking (PGDBB) leading to a placement in KVB, Assistant Manager , you would have paid a program fee of Rs.30,000 plus service tax. As a special gesture KVB will reimburse the program fee of Rs.30, 000/- (does not include the service tax amount paid) to you as per the table below. Therefore virtually this program comes to you at zero cost.

COMPLETED YEAR OF SERVICE	REFUND AMOUNT
On Completion of TWO years of service in the Bank	Rs.10,000
On Completion of THREE years of service in the Bank	Rs.10,000
On Completion of Four years of service in the Bank	Rs.10,000

9. Is the job on role or on contract? Will I get an offer letter in before start of the program?

The placement will be on the roles of the bank, On selection in exam and interviews, a provisional letter mentioning your selection in KVB and preceding training at IFBI will be provided by the bank.

10. Is there a bond to be executed with the bank?

Yes, there is a service agreement for a period of 3 years to be executed by you if selected at the time of placement in the bank.

11. What would be my location of posting?

The location of posting would be decided by the bank, as you know all bank jobs are transferable in nature. The final posting would be based on vacancies available at that point in time.

12. What will be the course curriculum that will be followed during training?

As part of the training you will be trained on the topics such as - Overview of Banking and Financial services , Financial Accounting and Mathematics , Professional Skills , Financial products and Services , Regulatory Environment , Effective Business Communication , Customer Service , Selling Skills , Indian Financial system ,Retail Banking and Application Software in Banking Operations.

13. What will be the job roles that I will have to carry out?

As a probationary officer you will be in a senior role in the bank, you will be expected to perform all banking operations involved in a branch; they would be like business development, operations, customer relationship management, cash management and any other role as per the requirement of the bank

14. What if I don't clear the exams that are conducted as part of the course?

As part of your selection to KVB the training at IFBI forms an important part, it is mandatory for you to clear the course with minimum expected scores to qualify for the job.

15. What is the program fee for the program?

The program fee with IFBI will be Rs.30, 000 plus service tax 12.36%

16. When is the exam scheduled for and what is the last date to apply?

The exam will be held on 18th of August, 2013 and the last date to submitting your application would be 2nd August, 2013

Thank you, All the best!!